

Glanton Parish Council

The annual meeting of the Parish Council was held in the Memorial Hall, Glanton on the rising of the preceding Annual Parish Meeting on Monday 30 May 2022.

Present:

Parish Councillors Mrs Susan Collingwood-Cameron, John Guiry, Jon Radgick (Chairman in the chair) and Mrs Susan Rogers.

Andrew McKendrick – see item 1.3 below

Stephen Rickitt – Clerk – actions by the clerk are noted as SER

1: Introduction

1.1 Election of a Chairman, followed by the election of the Vice-Chairman

1.1.1 Councillor Jon Radgick was elected as Chairman for the forthcoming municipal year.

1.1.2 Councillor Angus Collingwood-Cameron was elected as Vice-Chairman for the forthcoming municipal year.

1.2: Welcome, apologies for absence and declarations of interest/grant of any dispensations

Apologies had been received from

Parish Councillors Angus Collingwood-Cameron, Jerry Dronsfield and John Lang

Jonathan Scott – see item 1.3 below

1.3 Co-option of Parishioners onto the Council

The Council resolved to co-opt Andrew McKendrick and Jonathan Scott onto the Council. formally co-opted onto the Parish Council. On signing his declaration of acceptance of office, Cllr McKendrick was welcomed onto the Council.

1.4: Parishioners' Questions

No questions had been received by the clerk.

1.5 Minutes of the previous meeting

The draft minutes of the Parish Council Meeting held on 28 March 2022 were agreed as a true record and were signed by the Chairman.

1.4 An update on matters arising from the minutes of the previous meeting held on 28 March 2022

1.4.1 Storm Arwen

The Chairman said that his draft letter to parishioners had not been sent as he was delighted to report that Ray Huntly has taken on the role of Newsletter Editor. The information in the draft letter was instead put in the first issue of the new Newsletter.

2: Items for discussion and potential decisions

2.1 HM The Queen’s Platinum Jubilee

The Council were reminded of the lighting of the Beacon at 9.45 pm on Thursday 2 June 2022, the same time as those in the rest of the UK. The Memorial Hall Committee had also organised a “Bring-Your-Own” tea in the Hall on Friday afternoon to mark the Jubilee.

2.2 Reports from the County Councillor and the Police

No reports had been received prior to the meeting.

2.3 Planning

2.3.1 The Council gave further consideration to the applications to vary the consent relating to the land south of The Juries. The application to fell trees has been the subject of arboricultural reports, not only submitted by the developer, but also one commissioned by the County Council. As a result, six standard trees are to be planted and a boundary hedge created on the east and south sides of the development.

2.3.2 The Council strongly concurred with the Chairman’s suggestion that the two trees near the roadside boundary, identified as trees 19 & 20 in the report should be made the subject of a tree preservation order. The developer is no longer seeking to fell these two trees.

Action SER

2.3.3 The Council did not propose to make any comments on the variation application to construct a conservatory.

2.3.4 The Council agreed that there was no merit in the Council making oral representations at the County Council’s deciding committee as the outcome recommended by the reports is acceptable.

2.4 Highway Issues

The Council discussed their bids for funding in the Local Transport Policy Programme 2023/2024 and agreed to submit the following three items

- The extension of the speed limit on West Turnpike – to continue to seek this until it had been completed.
- The provision of Village Gateways at the entrances to Glanton as a method of slowing through traffic, especially timber lorries, to enhance pedestrian safety in particular
- The major reconstruction of the pavements/footways within the village as these currently present a significant safety hazard for pedestrians, especially those with mobility problems. The footways on Front Street between Playwell Road & The Lane and between Holly Lane & Town Farm are particularly concerning.

The clerk will inform the County Council. **Action SER**

2.5 Environmental Issues

There were no specific issues raised which were not considered as part of the discussions on other items.

2.6 The Newsletter

The Council wished to express their delight and thanks to Ray Huntly for taking on this task and producing an excellent first issue.

3: Items for Information

3.1 Forthcoming Village activities

See item 2.1 above.

3.2 Details of any meetings attended by Councillors or the clerk

The Chairman had been unable to attend a recent cluster meeting but had seen nothing of direct interest from the Parish set out in the minutes.

3.3 Correspondence received

The clerk circulates any emails of interest to Parish Councillors.

4: Administration

4.1 Finance

The Council approved the following BACS payments

- HMRC – PAYE 2022/2023 – Four quarterly payments each of £30.00
- Pieter Vermaas – Internal Auditor - £45.00

4.2 Retirement of the clerk

The clerk had advised the Council of his intention to retire in the early autumn and had formally tendered his notice but indicated a willingness to continue on a month-to-month basis pending recruitment of a replacement. It was agreed to authorise the Chairman to advertise on Indeed – an employment website - and notices being placed on “Next Door” and the NALC Enews. **Actions Cllr Radgick & SER**

The Council resolved to authorise Cllrs Angus Collingwood-Cameron and Jon Radgick as internet signatories for the Council’s account with Lloyds Bank. **Action SER**

4.3 Annual Governance and Accountability Return for 2021/2022

4.3.1 The Council endorsed the appointment of Pieter Vermaas as the internal auditor and noted his internal auditor’s report. [A copy is attached to the signed minutes]

4.3.2 The Council approved the Annual Governance Statement. [A copy of the draft is attached to the signed minutes]

4.3.3 The Council approved the draft annual accounts for 2020/2021 [A copy of the draft is attached to the signed minutes]

4.3.4 The Council approved the Accounting Statement and Explanation of Variances [Copies of the drafts are attached to the signed minutes]

4.3.5 The Council confirmed and approved the Certification of Exemption [A copy of the draft is attached to the signed minutes]

4.4 Policies

The Council reviewed the Risk Assessment and Asset Register, identifying no changes other than the Christmas lights are now held by the Chairman. Copies of the as amended policies are attached to the signed minutes.

4.5 Details of items Councillors wish to raise at forthcoming meetings

Cllr Mrs Susan Rogers would like the Council to consider the state of the public rights of way within the parish. The clerk will endeavour to circulate a copy of the relevant map. **Action SER**

4.6 Date of Next Meetings

These were agreed as below, all to commence at 7.00 pm in the Memorial Hall

Monday 26 September 2022

Monday 27 November 2022

Confirmed as a true record

and signed by the Chairman Date