

Draft: Subject to ratification by the Parish Council

## **Glanton Parish Council**

A meeting of the Parish Council was held in the Memorial Hall, Glanton at 7.05pm on Monday 22nd May 2023.

### **Present:**

Parish Councillors: Jon Radgick (Chairman in the chair); John Lang; John Guiry; Mrs Susan Rogers; Mrs Susan Collingwood-Cameron, Angus Collingwood-Cameron and Andrew McKendrick.

Acting Parish Clerk: Wendy Gains

Prospective Parish Clerk: Sonia Virechauveix

Members of Public: Jackie Doxford and Craig Auchinachie.

### **1: Introduction**

#### **1.1: Election of a Chairman, Followed by the election of the Vice-Chairman**

Susan Collingwood-Cameron nominated Jon Radgick for Chairman, seconded by Angus Collinwood-Cameron. Agreed.

Angus Collingwood-Cameron volunteered to continue as Vice-Chairman. Agreed.

#### **1.2 Welcome, apologies for absence and declarations of interest/grant of any dispensations**

All were welcomed to the meeting.

Apologies for absence received from Jerry Dronsfield.

No declarations of interest were received.

#### **1.3 Co-option of Parishioners onto the Council**

Craig Auchinachie volunteered to join the Parish Council. It was agreed that he observe this meeting and that co-option be deferred to the next meeting.

#### **1.4 Parishioners' Questions**

1.4.1 Jackie Doxford asked if there was any progress with the children's playground. Jon Radgick responded that the land was no longer available as the purchaser and developer of the tennis court field insisted the Chapel site be included in the sale. Jackie Doxford said she was concerned for children's safety and thought it spiteful of the new site owner. Jon Radgick agreed.

#### **1.5 Minutes of the previous meeting**

1.5.1 The draft minutes of the Parish Council Meeting held on 27<sup>th</sup> March 2023 were agreed as a true record and were signed by the Chairman.

## **1.6 An update on matters arising from the minutes of the previous meeting held on 27<sup>th</sup> March 2023**

1.6.1 Glanton Gathering and Coronation Tea events both successful with good support from villagers. Coronation tea had cost £304.33. Jon Radgick proposed the Parish Council cover the cost. Agreed.

1.6.2 Article for Glanton Gleaner on phasing out of copper phone lines deferred until after meeting with Rt Hon Anne-Marie Trevelyan MP at the Coquetdale Cluster meeting in June.

1.6.3 Trimming of hedge around oaks in the oak avenue – no one found to do the work so far. Sonia Virechauveix may know someone who could do it.

1.6.4 Speed survey – No actions by the County Council to result from surprisingly low speeds recorded. It was noted that building works may have limited approach speeds. Angus Collingwood-Cameron asked when the survey could be repeated.

1.6.5 Rubbish outside 2 Garden Terrace is no longer outside the house.

1.6.6 Proposed permissive path still to be walked.

1.6.7 Commemorative Coronation plaque for the pole on Glanton Hill has been ordered.

1.6.8 The council's insurance has been renewed.

1.6.9 An article in the Gleaner regarding dog mess seems to have had an impact on the problem.

1.6.10 John Lang is now the 2<sup>nd</sup> authorised user of the Parish Council internet bank account. John Guiry and Susan Collingwood-Cameron are both cheque signatories.

## **2: Items for discussion and potential decisions**

### **2.1 Reports from the County Councillor and the Police**

No reports had been received.

### **2.2 Planning**

2.2.1 Current planning applications.

2.2.1.1 Listed building consent: 34 Front Street, internal alterations to master bedroom – no concerns.

2.2.1.2 5 Red Lion Cottages – Members to send comments to Jon Radgick for Parish Council's response.

2.2.2 Tennis Court field site – Jon Radgick contacted NCC regarding removal of trees near the eastern boundary, he did not agree with NCC's reply that conditions of the planning permission had not been breached.

2.2.3 St Peter's Close – Tree Preservation Orders are now in place for the remaining mature trees in the development.

## 2.3 Highway Issues

2.3.1 The Parish Council's priorities for NCC Highways were discussed and agreed as:

- 1 The condition of the footways
- 2 Gateways for the entrances to the village

The potholes on the road to Branton (bordering the parish) and the disrepair of the land drain across the road to Powburn were also discussed. Jon Radgick will report these to Highways.

## 2.4 Environmental Issues

2.4.1 Regular grass cutting by NCC around the village - Playwell Road has been missed on last 3 cuts. Jon Radgick has reported this to NCC.

2.4.2 Footpath by tennis court field development site – nettles were obstructing the path. Jon Radgick has sprayed them. Further down, as a result of earth works on site, the path is now sloping and can be slippery. There is some drainage but water accumulates there. The lower footpath has been mown.

The landscape plan shows the footpath will be separated from the development site by a low fence.

## 2.5 The former St Peter's Chapel Site

No current issues. Remove from agenda.

## 2.6 Shawdon Hall Estate – Potential Alternative Permissive Footpath Routes to replace the Northfield Farm Route that is no longer available.

A possible circular route down to Rothill, returning along field boundaries to The Causeway looks good on the map but needs walking to see if it is feasible. **Sue Rogers and Jon Radgick to try the route when ground conditions allow.** Update next meeting.

## 2.7 Glanton Heritage Group signpost for the junction of Front Street and West Turnpike.

Susan Rogers reported from the Glanton Heritage Group (GHG):

- They noted that at the last Parish Council meeting there were only 5 members present who expressed disapproval of the bank side site (6 out of 9 members were at the meeting).
- They disagree that the bank site is cluttered. They believe the current sign site is just as cluttered. They believe the bank side site is the best location.
- The time capsule is not currently buried in the bank.
- Siting the sign to replace the existing sign had previously been suggested, not agreed. (Jon Radgick and Susan Collinwood-Cameron both recalled that it was agreed the sign should go alongside the flower bed).
- All 3 members of GHG agreed sign should go on bank. They have permission of NCC. If the Parish Council still strongly oppose the site, GHG will abandon the project.

- The £280 contributed by the parish council in 2015 had been used to complete two other signs. GHG are willing to reimburse that money.

Discussions followed regarding the visibility of the sign, the work needed to complete it and the costs involved (£500 to NCC if replacing existing sign).

John Guiry suggested siting a wooden mock-up of the sign on the bank side to assess its visibility and impact on surroundings. Agreed. GHG to provide John with dimensions. John will provide materials, construct and erect the wooden sign. Wooden sign to be in situ for 2 weeks.

Time capsule to be reburied in bank.

### **3: Items for Information**

#### **3.1 Forthcoming village activities.**

None known.

#### **3.2 Details of any meetings attended by Councillors or the clerk**

None attended.

#### **3.3 Correspondence received**

3.3.1 Coquetdale Cluster meeting, 23<sup>rd</sup> June 2023, 2.45-4pm. Meeting with Rt Hon Anne-Marie Trevelyan MP regarding analogue telephone switchover. Jon Radgick will attend. Other members welcome. Cost of hall, £80, will be shared between parishes.

3.3.2 Northern Powergrid's Distribution System Operation – New Quarterly Update 7<sup>th</sup> June, 10.30-12.30 Zoom meeting. Noted.

3.3.3 Local Government Boundary Commission draft recommendations for electoral arrangements in NCC. Glanton Parish recommended to remain in Rothbury ward. Some changes to ward affect other parishes.

3.3.4 Letter received from Liz Girdwood regarding the flowerbed outside Coniston House. Liz requested that she be allowed to remove the current old rose bushes (previously gifted by the WI) with a trough or underplanted tree at her own expense. Members agreed that a tree would need to be small growing. Jon Radgick will respond asking Liz to propose the type of tree and underplanting she would like. Members agreed to offer to contribute to the cost if it is greater than Liz anticipates.

### **4: Administration**

#### **4.1 Finance**

4.1.1 Payment to Glanton Memorial Hall towards the cost of the Coronation event. Covered in 1.6.1.

#### **4.2 Annual Governance and Accountability Return 2022/23**

4.2.1 Jon Radgick proposed Sarah Howard be appointed as the Internal Auditor. Approved.

4.2.2 The draft Annual Governance Statement was approved.

4.2.3 The draft Annual Accounts for 2022/23 were approved.

4.2.4 The draft Accounting Statement and Explanation of Variances were approved.

4.2.5 The draft Certificate of Exemption was approved.

#### **4.3 Policies**

Risk Assessment – No amendments.

Asset Register – 2 minor amendments. Proposed that the Christmas lights and the 5 year old laptop computer be written off and removed. Agreed.

#### **4.4 Retirement of the clerk**

Sonia Virechauveix agreed to take on the role of Parish Clerk. Jon Radgick and Wendy Gains to arrange hand over.

#### **4.5 Details of items Councillors wish to raise at forthcoming meetings.**

4.5.1 Angus Collingwood-Cameron asked if the tennis field development works and associated vehicles and deliveries were affecting the bus stop. Agreed that the impact on the bus stop, parking and highway be observed and be on the agenda for next meeting.

#### **4.6 Dates of Next Meetings – all commencing at 7.00pm**

- Monday 31 July 2023
- Monday 25 September 2023