

## **GLANTON PARISH COUNCIL**

The ANNUAL MEETING of GLANTON PARISH COUNCIL was held on Monday 13 May 2013 at 7.25pm on the rising of the Annual Parish Meeting in The Memorial Hall, Glanton.

### Present:

Parish Councillors Mrs Susan Collingwood-Cameron, Joe Easton, Ms Nicola Frater, John Guiry, Iain Hedley, Chris Livsey, Jon Radgick (Chairman) and Mrs Susan Rogers.

SE Rickitt – Clerk.

### **1: Election of Chairman**

Councillor Radgick proposed Councillor Livsey as Chairman of the Parish Council for the forthcoming municipal year. This was seconded by Councillor Mrs. Collingwood-Cameron. There being no other candidates, Councillor Livsey was declared elected.

### **2. Receive Chairman's Declaration of Acceptance of Office**

Councillor Livsey signed his Declaration of Acceptance of Office and took the chair. He thanked Councillor Radgick for his work as Chairman during the previous years.

### **3: To decide when any declarations of acceptance of office which have not been received as provided by law shall be received.**

The Council resolved to allow outstanding acceptances of office to be received at any time up to the next meeting of the Parish Council.

### **4: Election of Vice-Chairman**

Councillor Livsey proposed Councillor Radgick as Vice-Chairman of the Parish Council for the forthcoming municipal year. This was seconded by Councillor Easton. There being no other candidates, Councillor Radgick was declared elected.

### **5: Public Questions.**

The point was raised about the Parish Plan being a standing item on the agenda (as had been raised at the Annual Meeting). The Chairman responded by indicating that it would be on the agenda for the forthcoming meetings as a review was underway.

### **6: Apologies for Absence.**

Councillors Angus Collingwood-Cameron and John Lang.

## 7: Declarations of Interest and Dispensations

None but the clerk took the opportunity to remind councillors of the need to complete the registers of disclosable interests.

## 8: Minutes of the previous meeting.

The minutes of the meeting held on 25 March 2013 were agreed as a true record and signed by the Chairman.

## 9: Matters arising from the minutes of 25 March 2013 (if not otherwise on the agenda)

Action Number	Meeting and Minute Reference	Action	Report to the Meeting
2012 – 1 and 2012-13	May 2012 - 4.2, & July 2012 -13	The Village Website -	See minute 15 below
2012-14	July 2012-17.1 and Nov 2012 – 8	Northumbria in Bloom – Sounding are to be taken within the village for interested persons willing to assist	It was reported that there had been few responses following the item in the Newsletter. It was therefore agreed that no formal entry would be made in 2014. The Clerk is to enquire if there is still a separate competition for “Best Kept Village”.  The Council was keen to emphasise that it wished the existing volunteer planting to continue.
2012-17	Nov 2012 – 13	Village Plan – Volunteers to be sought	See minute 10 below
2012-18	Nov 2012 – 17.1	Commemoration of WW One.	B/F Nov. 2013
2012- 19	Nov 2012 – 17.2	Highway Drainage	A letter had been sent to NCC regarding the road to Powburn. This is to be chased up by the Clerk
2012-20	Nov 2012- 17.3	Shop Handrail – construction to be arranged.	In progress

## **10: Parish Plan.**

10.1: Councillors Mrs Collingwood-Cameron and Mrs Rogers reported on the work done to date. Councillor Livsey reported that Community Action Northumberland had stated there are no funds currently available for the revision/updating of plans.

10.2 The Council debated the extent to which the plan should be revised but conclude they were unable to reach a decision at this time. The points raised during the discussion included:

Whether the plan should be as extensive and detailed as the current plan,

Whether the plan should contain objectives which were aspirational, with little current prospect of success,

The broader nature of the plan than a “neighbourhood plan” as introduced by the Localism Act 2011,

The level of detail which possible funders would require if the plan were to support bids for funding

10.3 Councillor Mrs Rogers agreed to co-ordinate a meeting of interested parishioners and report to the next meeting.

## **11: Council Communications.**

The clerk circulated a list of emails received since the previous meeting.

## **12: Meetings attended.**

12.1 Councillor Radgick reported on his meeting with the chairmen of Powburn, Hedgeley and Eglington Parish Councils regarding dangers of the A697. They had agreed to form a group to lobby for improvements on the A697 between Moorhouse crossroads and Powburn. The Council agreed that Councillor Radgick should continue to represent Glanton on the group and to have “Safety on the A697” as an item on the next agenda.

12.2 Councillor Radgick was also asked to continue as the Council’s representative at the Coquetdale Cluster meetings.

## **13: Finance.**

13.1: The following payments were agreed

- £20.00 – HMRC PAYE,
- £68.73 – NALC Annual Subscription

13.2 The Council noted the continuing difficulties regarding the finalisation of accounts due to the change of clerks in 2012/213. The clerk provided councillors with copies of the current cash book. The bank statements were available for inspection and councillors were content that a true financial position was recorded in the cash book. In these exceptional circumstances the Council authorised the Chairman to agree and sign the returns for the audit. This power is to be exercised only once the drafts had been emailed to all parish councillors and an opportunity given for any comments. Councillors asked that the amount in the Millennium Fund be shown even though it was no longer held in a separate account.

#### **14: Planning.**

No new applications had been received.

#### **15: Village Website.**

15.1 At the invitation of the Chairman, Mr Meikle participated in the discussion. It was reported that Whittingham Parish Council were to have its own website and the other councils were not in a position to agree to a combined site as yet.

15.2 After discussion it was agreed that Councillor Radgick would be the website editor, with the continuing assistance of Mr Meikle for which the Council continued to be grateful.

#### **16: Village Activities.**

Councillor Easton reported that The Memorial Hall continues to provide its regular programme of Keep Fit classes, Coffee Mornings and the monthly lunch. He also reported the forth-coming performance by the NTC on 22 July. The Council took the opportunity to re-affirm that it would underwrite performances at the Hall.

#### **17: Election Issues.**

The clerk reminded councillors to complete their election expenses returns.

#### **18: Any Other Business.**

18.1 Councillor Easton reminded the Council that one of the tubs needed renewal. Councillors Guiry and Radgick agreed to undertake this, with the Council meeting the costs incurred by Mr Anderson.

18.2 Following the discussion at the Parish Meeting, the Council agreed that the annual Clean Sweep of the village should take place before the Show rather than at the end of May.

18.3 Councillor Rogers asked the clerk to enquire about the feasibility of a communal garden waste bin.

#### **19: Date of Next Meeting.**

Subject to ratification by the Parish Council

The next meeting is scheduled for Monday 29 July 2013.

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