

GLANTON PARISH COUNCIL

PARISH COUNCILLORS ARE SUMMONED TO THE ANNUAL MEETING OF GLANTON PARISH COUNCIL TO BE HELD ON **MONDAY 21 MAY 2018 at 7.05pm** (OR ON THE RISING OF THE ANNUAL PARISH MEETING WHICHEVER IS THE LATER) IN THE MEMORIAL HALL, GLANTON.

Members of the Public are welcome to attend

1: Statutory Business

1.1 Election of Chairman

1.2 Receive Chairman's Declaration of Acceptance of Office

1.3 Election of Vice-Chairman

2: Introduction

2.1 Welcome and apologies for absence

2.2 Declarations of interest and grant of any dispensations

2.3 Co-option to the Council

2.4 Public Questions.

It is anticipated that questions will be raised during the preceding Annual Parish Meeting

2.5 Minutes of the previous meeting

To approve the minutes of the Parish Council held on 26 March 2018

2.6 An update on matters arising from the minutes of 26 March 2018

To update the Council on any issues discussed at the previous meeting if not on this agenda

3: Items for discussion and potential decisions

3.1 Reports from the County Councillor and the Police

3.2 Planning

Comments on any current planning applications (none at time of agenda preparation)

3.3 A Fingerpost Sign

To consider any further information regarding the potential cast iron sign at the Playwell Road Junction

3.4 Commemoration of the end of the First World War

To consider any further information on marking the Centenary

4: Items for Information

4.1 Forthcoming Village activities

4.2 Details of any meetings attended by Councillors or the clerk

4.3 Correspondence received

5: Administration

5.1: Data Protection

5.1.1 To receive a verbal update from the clerk on the progress since the last meeting using the initial draft of the data protection audit which accompanies this agenda

5.1.2 To consider and if appropriate adopt the accompanying drafts of

- i. A Privacy Policy*
- ii. A Consent Form*
- iii. A Privacy Notice for the Public*
- iv. A Privacy Notice for Councillors, Staff and Contractors*
- v. A Processing Log*

5.2: Annual Governance and Accountability Return for 2017/2018

5.2.1 To consider and agree any actions arising from the report of the internal auditor (copy attached)

5.2.2 To approve the Annual Governance Statement (draft copy attached)

5.2.3 To approve the draft annual accounts for 2017/2018 (draft copy attached)

5.2.4 To approve the Accounting Statement and Explanation of Variances (draft copies attached)

5.2.5 To confirm and approve the Certification of Exemption (draft copy attached)

5.3: Other Financial Matters

To authorise any payments

5.4: The General Power of Competence

To consider adopting the General Power of Competence (for details please see the annex)

5.5 Details of items Councillors wish to raise at forthcoming meetings

5.6 Date of Next Meeting

To note the next meeting is scheduled for Monday 30 July 2018 at 7.00pm.

Stephen Rickitt - Clerk to Glanton Parish Council

Annex

Item 5.6 - The general power of competence

Part 1 Localism Act 2011 gives local authorities a general power of competence. Section 1 Localism Act 2011 provides that "a local authority have power to do anything that individuals generally may do". Previously local authorities had to identify a specific statutory power before carrying out a function.

A local council may only use the power if they satisfy the criteria for eligibility set out in the *Parish Councils (General Power of Competence) (Prescribed Conditions) Order 2012* (SI 2012/965):

- At least two thirds of the members of the Council were elected (i.e. not co-opted)
- The clerk has one of a list of qualifications and has had relevant training – I now have the Certificate in Local Council Administration (one of the specified qualifications)
- The Council resolved that it meets the order's conditions.

A local council must confirm eligibility at subsequent annual meetings.

Before the Council can use the power, it has to consider, inter-alia,

- no other statutory power sets out restrictions,
- the proposed use is not prohibited,
- it is not altering the Council's governance arrangements
- any charging complies with the detailed rules.