

## **GLANTON PARISH COUNCIL**

GLANTON PARISH COUNCIL held its Annual Meeting on 25 May 2018 at 7.08pm (on the rising of the Annual Parish Meeting) in The Memorial Hall, Glanton.

### Present:

Parish Councillors Mrs Susan Collingwood-Cameron, Jerry Dronsfield, John Guiry, Iain Hedley, John Lang and Jon Radgick (Chairman in the Chair)

SE Rickitt – Clerk.

Two Parishioners were present for part of the meeting

### **1: Statutory Business**

1.1 Councillor Radgick was elected as Chairman for the forthcoming municipal year.

1.2 Councillor Angus Collingwood-Cameron was elected as Vice-Chairman for the forthcoming municipal year.

### **2: Introduction**

#### **2.1 Welcome and apologies for absence**

Parish Councillors Angus Collingwood-Cameron and Mrs Susan Rogers had presented their apologies.

#### **2.2 Declarations of interest and grant of any dispensations**

No declarations were made at this point

#### **2.3 Co-option to the Council**

No names had come forward.

#### **2.4 Public Questions**

None

#### **2.5 Minutes of the previous meeting**

The minutes of the previous Parish Council meeting held on 26 March 2018 were agreed as a true record and signed by the Chairman.

#### **2.6 An update on matters arising from the minutes of 26 March 2018**

(1) The clerk has contacted the Interim Executive Director of Place to seek a site visit to discuss the flooding on the Powburn Road and the issues surrounding changing the grit bin on West Turnpike. If there is no positive response, the clerk will contact the appropriate Cabinet Member. **Action SER**

(2) Councillor Radgick reported no further work had taken place on the footpath to Whittingham. A line is open for public use but Councillors remain disappointed at the lack of action from the landowner.

(3) Councillor Hedley had obtained material on the *Green Dog Walker* scheme which he passed to the Chairman for possible assistance in drafting an appropriate letter for distribution within the village. **Action JR**

(4) Councillor Dronsfield was thanked for obtaining and planting the Christmas Tree.

(5) The Chairman had not received any further correspondence about the transfer of the former Church site but it was pleasing to note that a number of Parishioners were already expressing their support for the installation of a play area.

### **3: Items for discussion and potential decisions**

#### **3.1 Reports from the County Councillor and the Police**

County Councillor Bridgett was absent. No report had been received from the Police.

#### **3.2 Planning**

There were no current applications to consider.

#### **3.3 A Fingerpost Sign**

(1) In her absence, Councillor Mrs Rogers had kindly provided a written report of the meeting held on 16 April 2018 between NCC Highways and the Glanton Heritage Group. [A copy is attached to the signed minutes]

(2) Concern was expressed at the concept of using the existing socket within the centre of the circular flower bed near at the West Turnpike Junction as it was quite small and unlikely to safely take a sign post. Councillor Radgick agreed to express those concerns to the Group's Chairman. **Action JR**

(3) With that proviso, the Council endorsed the actions in the report and agreed to delegate authority to the clerk (in consultation with the Chairman) to obtain a sign for the Council to donate to the Highway Authority once the Council had received a grant (or grants) for the costs. **Action SER**

#### **3.4 Commemoration of the end of the First World War**

There was no further information to report.

## **4: Items for Information**

### **4.1 Forthcoming Village activities**

The Council was advised of the *Bottle Bingo* in the Memorial Hall on 25 May 2018. With the Glanton Show taking place on 11 August 2018, it was agreed that the village clean-up would be on the weekend of 4 & 5 August and the clerk would request the NCC road sweeper for 6 or 7 August. **Action SER**

### **4.2 Details of any meetings attended by Councillors or the clerk**

The clerk reported on the NCC Town & Parish Liaison Working Group which he had attended in his capacity as the NALC Chief Officer.

### **4.3 Correspondence received**

The clerk drew various items of correspondence to the attention of Councillors.

## **5: Administration**

### **5.1: Data Protection**

The Council considered the drafts policies listed below and agreed to adopt them

- i. A Privacy Policy
- ii. A Consent Form
- iii. A Privacy Notice for the Public
- iv. A Privacy Notice for Councillors, Staff and Contractors
- v. A Processing Log

[Copies of the drafts are attached to the signed minutes]

The clerk was asked to investigate if data access requests should only be accepted in writing. **Action SER**

### **5.2: Annual Governance and Accountability Return for 2017/2018**

5.2.1 The Council considered the report of the internal auditor [A copy is attached to the signed minutes]

5.2.2 The Council approved the Annual Governance Statement. [A copy of the draft is attached to the signed minutes]

5.2.3 The Council approved the draft annual accounts for 2017/2018 [A copy of the draft is attached to the signed minutes]

5.2.4 The Council approved the Accounting Statement and Explanation of Variances (the latter with "Oak Avenue" replacing "Bus Shelter" in the explanation for Box 2)[Copies of the drafts are attached to the signed minutes]

5.2.5 The Council confirmed and approved the Certification of Exemption [A copy of the draft is attached to the signed minutes]

**5.3: Other Financial Matters**

The Council authorised the following BACS payments

- Councillor Dronsfield – Purchase of Christmas Tree - £79.99 (see item 2.6 (a) above)
- HMRC – PAYE (Q1) - £30.00
- NALC – Subscription - £70.96

**5.4: The General Power of Competence**

On consideration of a report from the clerk, a copy of which is set out below, the Council resolved that they satisfy the requirements and adopted the General Power of Competence.

**5.5 Details of Items Councillors wish to raise at the next meeting**

Councillor Radgick informed the Council that a new volunteer was needed to look after the two planters at the end of West Turnpike. **Action JR**

**Date of Next Meeting**

To note the next meeting is scheduled for Monday 30 July 2018 at 7.00pm

Confirmed as a true record

and signed by the Chairman ..... Date .....

## **Item 5.4**

### **The general power of competence**

Part 1 Localism Act 2011 gives local authorities a general power of competence. Section 1 Localism Act 2011 provides that "a local authority have power to do anything that individuals generally may do". Previously local authorities had to identify a specific statutory power before carrying out a function.

A local council may only use the power if they satisfy the criteria for eligibility set out in the *Parish Councils (General Power of Competence) (Prescribed Conditions) Order 2012* (SI 2012/965):

- At least two thirds of the members of the Council were elected (i.e. not co-opted)
- The clerk has a one of a list of qualifications and has had relevant training – I now have the Certificate in Local Council Administration (one of the specified qualifications)
- The Council resolved that it meets the order's conditions.

A local council must confirm eligibility at subsequent annual meetings.

Before the Council can use the power, it has to consider, inter-alia,

- no other statutory power sets out restrictions,
- the proposed use is not prohibited,
- it is not altering the Council's governance arrangements
- any charging complies with the detailed rules.

Possible uses of the power:

- creation of a flood insurance scheme
- having prayers at the start of a meeting
- paying a larger grant than be permitted under section 137 Local Government Act 1972.